

Women's Caucus for Art
Board of Directors Meeting Minutes
Sunday, July 27th, 2008
Washington, DC

Board Members Present: *Marilyn Hayes, Jennifer Colby, Barbara Wolanin, Margaret Lutze, Janice Nesser, Fay Grajower, Helen Poole Newman, Diana Talbot, Sandra Mueller, Judith Segall, Brenda Oelbaum, Priscilla Otani, Marsha Heck, Deborah Claffey and Holly Dodge*

Also Present: *Karin Luner (Nat'l Admin), Laura Jean Thompson, Marie Elcin, Kathy Dobash, C.M Judge, Noreen Dean Dresser*

Sunday, July 27th

- 9:30 am **Welcome and Call to Order by Marilyn Hayes, Board President**
- 9:39 am 2008 Winter Board Minutes approved with 2 amendments
MSP
- 9:41am Board reports have been read prior by all present and only additional important comments are given consideration.
- Barbara Wolanin adds that she worked on new membership guidelines and wants feedback from board. Also points out that the Nebraska Chapter might be in default and wants to clear this up with the Nebraska Leadership. The Houston Chapter issue is also still unresolved and needs attention.
- Margaret Lutze reminds the board that their board reports are records of the organization and should be appropriately phrased.
- Sandra Mueller adds that the Southern California Chapter will open up their website to all LA women artists for which they have received a grant. WCA Conference information also will be posted at their site.
- 9:50am **MSP of all reports except the Treasurer's report**
- 9:51am Lutze goes over the Balance Sheet and explains that WCA made money in the last year due to the National Show, the ads in the catalog, and donations from members and the board, all in all over \$12,500. WCA's current worth is \$53,000. She then goes over the Profit&Loss and Balance sheets, explains the reason why taking back the National Show from the Dallas Chapter was crucial to WCA's financial growth, and that the National Board has to oversee the finances in the future and be clear about expectations and set boundaries. Lutze finishes her report and reminds the administrator to send out quarterly statements to the board.
- 10:05am Marilyn Hayes addresses "Old Business" item on the agenda. Admin's retroactive salary increase for the years of 2006 and 2007 and adds

this item to the Action Item's list. Lutze promises to solve the problem by Sept.1. Barbara Wolanin motions to approve the calculated amount that Lutze will provide.

Board approves Treasurer's Report

MSP

Fay Grajower voices newsletter printer concerns, but the board states that this is not a board issue but an administrative issue and that previous printer issues have been resolved.

10:13am **PROPOSALS**

Sponsor: Marilyn Hayes, Board President

Title: Establishing a Standing Committee with members drawn from the Chapters' Council Directors to serve on Lifetime Achievement and Conference Planning teams to insure continuity.

Discussion

By-law changes on page 7

10:27am **Proposal withdrawn**

Sponsor: Marilyn Hayes, Board President

Title: Proposes to establish work group to develop options to CAA's change of a 2 or 3 city schedule

Discussion

Lifetime Achievement Awards structure; the sparse attendance of Chapters' Council Directors during their 3 year term;

10:44am **Proposal withdrawn**

10:45am **Sponsor: Janice Nesser, President-Elect**

Title: Amendment to by-laws concerning the role of VP for Chapter Relations and the Regional VPs.

11:02am **14 Approved
1 Abstention**

ACTION: make by-law and job description changes for Regional VPs.

10:45am **Sponsor: Janice Nesser, President-Elect**

Title: Development of a Public Relations Package

11:11am **Tabled**

11:15am **Sponsor: Brenda Oelbaum, Midwest Regional VP**
Title: Regional Media Award presented at LAA Dinner

Discussion

Establishing an additional award and how it could serve WCA; tap the money in the LA entertainment business and a possible big donor; concept of new media: perhaps develop the ideas as part of the reception or event with a performance of visual arts in new media; perhaps a “salute” to women in the media?

11:45am **The Board agrees with amending the proposal as:**

Change from “Regional Media Award” to “WCA Media Salute” and use it as a pilot in LA, and as a consideration for the future. The Salute to Ilene Chaiken will be presented at a time TBD during the conference and the company will be invited to the event. No money from National Board, financial details TBD later.

13 Approved
1 Nay
1 Abstention

11:46am **Sponsor: Anne Swartz, Honor Awards Chair**
Title: Creation of a new award for younger/emerging visual arts professionals

Withdrawn

11:50am **Sponsor: Jennifer Colby, Past President**
Title: Resolution in support of contingent faculty

11:53am **MSP**
ACTION: Board passes resolution to sign prepared letter by Colby

12:00pm **LUNCH**

1:10pm **Sponsor: Jennifer Colby, Past President**
Title: Whistle Blower and Conflict of Interest Policy

Discussion

Pros and Contras signing the Conflict of Interest Statement

Proposal Passes Conflict of Interest Policy

MSP

ACTION: Board members in attendance sign Conflict of Interest Policy

1:27pm **Whistle Blower Protection Policy**
Tabled

ACTION: Colby and N.D. Dresser will form committee to draft missing descriptions; President will act as Ombuds
February 2009 is set as deadline for finalizing the policy

NEW BUSINESS

1:27pm **To Form AD HOC Committee to rewrite Mission Statement**

MSP

ACTION: Janice will form a committee to review ideas and create a vision statement. Committee Members: Barbara Wolanin, Janice Nesser, Kathy Dobash, Sandra Mueller, Brenda Oelbaum, Helen Poole Newman, and CM Judge as advisory.

1:40pm **To Form AD HOC Committee to investigate how WCA is going to handle WCA Conferences in regards to CAA Conferences in the future**

MSP

Committee Members: Sandra Mueller, Jennifer Colby, Brenda Oelbaum, Janice Nesser, Marie Elcin, Fay Grajower

Board Approval of LAA awardees

ACTION:

Question to Dena Muller: Is it necessary to get board approval for all awardees selected by the Honor Awards Committee?
Finding Procedure in Board Manual;

Sandra Mueller wants greater geographical diversity of members of the Honor Awards Committee and a system in place to rotate members off the committee by establishing term limits.

2:15pm **Board approves the 2009 Lifetime Achievement Awardees**

MSP

ACTION:

A thank-you note to Anne Swartz and the Honor Awards Committee for their timely selection.

2:17pm **Budget 2008/09**

Missing Expenses:

\$1200 office rent

Travel money for Karin twice, so one entry will cover the missing office rent.
Money we owe Karin.

Concerns about cost of travel for Karin with gas prices escalating.

Projected Income
62,560

Anticipated Expenses
56,690

Add \$800 for Chapter Matching Funds
Add \$1,000 for Honor Awards Database

Move to approve budget with corrections
MSP

ACTION: LAA Nomination Database integration going forward

2:40pm **Hayes announces President's Award to Susan Fisher Sterling of the National Museum of Women in the Arts.**

ACTION: Form Ad Hoc Committee to look for Advisory Board Members

2:55pm **\$1500 Fee for 2010 National Show Juror, Lucy Lippard, approved**
MSP

15:15pm **ACTION:** Setting up an Executive Committee Orientation Package by Feb 09

15:35pm **ACTION:** Lawyer Letter to the Houston Chapter should go out ASAP

Marilyn Hayes will accept suggestions for the 2009 Summer Board Meeting
The 2010 Summer Board Meeting is set to be held in Oakland, CA

4:00pm **Meeting Adjourned**

(Minutes written and recorded by Karin Luner, Nat'l Administrator)