

**Women's Caucus for Art  
Board of Directors Meeting Minutes  
February 15, 2010  
Columbia College, Chicago**

Board Members Present: *Marilyn Hayes, Janice Nesser, Margaret Lutze, Rebecca Kramer, Liz Dodson, Brenda Oelbaum, Laurie Carlock, Yuriko Takata, Linda Gilbert-Schneider, Priscilla Otani, Marsha Heck, Roxanne Phillips, Yueh-mei Cheng, Avinger Nelson, Eleanor Dickinson, Jennifer Colby, Fay Grajower, Rona Lesser, and Barbara Wolanin*

Also Present: *Karin Luner (Nat'l Admin), Leslie Hume, Leslie Aguillard, Susan Kraft, Patricia Martini, Temma Balducci, Kay Aguillard, Holly Dodge*

**Monday, Feb 15<sup>th</sup>, 2010**

- 9:45 am      **Welcome and Call to Order by Marilyn Hayes, National Board President**
- 9:51 am      **2009 Summer Board Minutes approved without changes**  
**MSP (Motioned, Seconded and Passed by all)**
- 9:52 am      Marilyn Hayes, National Board President  
Went over the some of the details of the awards event finances.  
Discussion  
Catalog expenses, pro and cons printing in the US versus abroad; quality versus a cheaper product and printer price quotes. Hayes states that the awards are important and a good looking catalog represents the quality of the event and the organization. The admin states that this year WCA chose to print totally green, hence the slight price increase.
- 9:56 am      Margaret Lutze, Treasurer/Secretary  
Stated that the budget is on track with income and expenses, and the awards expenditures should be balanced out by the conference income, and the events should end up in the black. She went on to explain the various accounts on the balance sheet.  
Discussion ensues about the endowment fund, and if it should not be better put into a CD instead of a money market fund. Hayes suggests to the financial committee to do the research.
- 10:04 am      Barbara Wolanin, VP for Chapter Relations  
Announced the new 2010-12 Chapters' Council Directors:  
Jaimianne Amicucci, Leslie Aguillard, Leslie Hume, Susan Kraft, and Patricia Martini.
- 10:05 am      Fay Grajower, 2<sup>nd</sup> VP  
Wanted to know about rotating off the board procedure.

Due to extreme time limits, Hayes asked the members only to speak if they have anything important to add to their report, assuming the members have read the reports beforehand. Lutze explained the report approval procedure.

10:10 am Publications Committee report by Barbara Wolanin, Committee Member  
She wanted to know if more people want to join this committee.

10:12 am Liz Dodson, New Media Chair  
Noted that her report needed to be corrected in two instances, and the names replaced with Leslie Hume. First sentence: ...last year invited Leslie Hume, who agreed to take charge... ;and last sentence: ...Please contact Leslie Hume per phone or email...

Corrections are also needed to be made to the Agenda. The Eco-Art Caucus and the Young Women's Caucus is not on the Agenda and should be listed after the Standing Committees.

**ACTION:** Hayes will submit a corrected Agenda to the Admin.

Brenda Oelbaum, Regional VP Midwest

Also wanted to make corrections to her board report. "Indiana" instead of Nebraska is working hard at getting the chapter...; and in the last sentence of the 2<sup>nd</sup> paragraph,...from all of them except "Iowa" instead of Indiana.

10:15 am **Board accepts all reports with corrections**  
**MSP**

**Break**

## **PROPOSALS**

**Sponsor: Diana Talbot, Northeast Regional VP**

**Title:** Transfer Vermont Chapter Funds in Escrow to the new Pioneer River Valley Chapter

**Cost:** 160.86

**The proposal was rephrased as:** Transfer of Vermont Chapter Funds in Escrow to the new Pioneer Valley Chapter after approval as a chapter by the President

Discussion

What is the procedure of chapter approval. Nesser insists on forming a process that will set precedent, with businesslike rules and a follow-up checklist.

**ACTION:** After approval, money will be transferred.

10:20 am **MSP**

**Sponsor: Avinger Nelson, Chapters' Council Director**

**Title:** National WCA Mentor Memberships

Cost: 0

Discussion on the feasibility of such an undertaking, of which the cost would not be \$0, but \$ 50 per mentor.

10:47 am

**Avinger tables the proposal**

**New Business**

Yueh-mei Cheng requested a detailed agenda beforehand and appealed to the board to run a more structured meeting.

11:20 am

### **1. Finances**

**ACTION:** Dickinson will get WCA an auditor, so WCA can get a free audit, and will be able to apply for grants.

**ACTION:** General WCA Fundraising letter should go out in Spring 2010.

**ACTION:** Board members should keep track their time and expenses spent on board meetings and board work.

**ACTION:** Find the board minutes in which it states that the board has taken on the conferences for the next three years.

**ACTION:** Nesser will get legal forms on time and personal money donations.

**ACTION:** Finding out if WCA's incorporation status in DC makes a difference for donations at the national level.

### **2. Lifetime Achievement Awards**

Discussion about the Awards Selection Committee, who is on it, and how does the selection process work. Dickinson takes time to explain.

**ACTION:** New and old procedure manuals need to be send to the board (Dickinson will supply the old ones)

1:35 pm

### **3. Site Selection Committee**

The Site Selection Committee report was facilitated by Marsha Heck.

**ACTION:** Develop a process for collecting data about national participation offerings and effectiveness.

### **4. Summer Board Meeting**

The Summer Board Meeting is set for June 27- 28, 2010 in Berkeley, CA at the LaQuinta on University Ave.

### **5. Miscellaneous Items**

a.) Barbara Oertli won the 2010 raffle prize

b.) **ACTION:** Creating a tutorial of how to do digital applications

2:55 pm Marilyn J. Hayes passes the presidency to Janice Nesser-Chu.

2:57pm **Meeting Adjourned**  
*(Minutes written and recorded by Karin Luner, Nat'l Administrator)*