

**Women's Caucus for Art
New York City**

BOARD OF DIRECTORS MEETING
February 17, 2003

BOARD MEMBERS AND STAFF PRESENT: Noreen Dean Dresser, Dena Muller, Margaret Lutze, Eleanor Dickinson, Ruth Waters, Susan Obarski, Jessica Ramsey, Barbara Wolanin, Jennifer Colby, Laurie Hall, Rebecca Kramer, Bonnie Sprung, Judith Roth, Dale Osterle, Yuriko Takata, Liz Dodson, Magi Amma, Cam Harper, Karen Woodward, Melissa Wolf, Karin Luner

1. Introductions:

Dena Muller introduced herself as President Elect and Director of AIR Gallery and Co-Chair for Conference.

Karin Luner introduced herself as the new National Administrator, replacing Dana Spanierman

Melissa Wolf introduced herself as the Co-Chair for the Conference.

Announcement:

Due to a blizzard the bus tour was cancelled. The Board decided to ask participants, if possible, to waive the refunds. Voted and accepted.

New Business:

Proposals: The proposals were moved to the afternoon.

2. Welcome and Call-to-Order – Noreen Dean Dresser, President

A. 3. National Budget: - Margaret Lutze

Discussion:

Margaret explained the budget. She proposed no change in the budget until June.

She raised the question: Why is the NYC chapter money not in an escrow account?

MSP to approve the Financial Report

4. Executive Committee

Discussion of Executive Committee or the absence of it.

Margaret read the By-Laws re Executive Committee, Article 8.

Dean expects to have a Vice President in place by the Summer Board Meeting.

5. Regional Vice Presidents' Reports

1. Melissa McCarthy, Northeast Region VP (absent)
2. Barbara Wolanin, Southeast Region VP reported about 3 chapters: Florida, Washington DC, and Georgia. Atlanta wants to host the Conference in 2005. **Accepted.**
3. Jennifer Colby, Pacific Region VP
Reported activities of 8 chapters, stressing chapter updates on the website.
Accepted.
4. Discussion on Website issues:
Karin agreed to work on the website to make it more user-friendly, and add a member space and a board member space. Margaret suggested to make use of the web as a storage place for Board Manual, By-Laws etc.
MSP
5. Rebecca Kramer, Rocky Mountain VP
Reported about her chapters and plans for the 2004 Conference in Seattle.
MSP
6. Laurie Hall (for Jeanne Phillips, Midwest Region VP)
Reported on achievements by the Midwestern chapters.
MSP

6. Chapter Organization and Money Issues

Discussion:

Chapter renewal forms should contain a check box for CAA listing.

Discussion:

Revise the registration form to make it uniform.

Discussion:

Chapter disbanding issues.

Discussion:

By-Laws: what happens to monies from Chapters concerning 501(c)3 status?

On Chapter closing, money should go into an escrow account.

Discussion:

DC does not have 501(c)3 status -they ask for guidance on 501(c)3

Discussion:

On CAA and Women's Committee within the CAA, the Women's Coalition of Art Organizations, our affiliation with the CAA, and cross-linking to other organizations.

7. Committee Chair Reports

Eleanor Dickinson, Liaison for CAA Committee on Women in the Arts, explained the Board changes of CAA. She stressed the importance monitoring business and to be part of CAA in a two-way relationship.

Report accepted.

Dale Osterle, Fundraising Co-Chair

Presented the annual raffle, urged everyone to sell tickets.

Report accepted.

Discussion:

Suggestion to move Raffle to Newsletter

Discussion:

Raffle could raise money by offering shows to women, who have to become WCA members to participate.

Jessica Ramsey, Fundraising Co-Chair

Discussion:

Fundraising Letter: the Fundraising Letter establishing WCA's mission and the most important expression of the mission is the Lifetime Achievement Award.

Report accepted.

Melissa Wolf and Dena Muller, Conference Co-Chairs.

Dena suggested a change of report format and suggested to holding off on the National Conference when there is no local chapter to help with organizing the event.

Karen Woodward, Chapter Development

No written report; rewrote By-Laws for National and Chapter By-Laws, namely the St. Louis Chapter. Wants to collect By-Laws of all the Chapters.

Report accepted.

Yuriko Takata, Member at Large

Matrix Development Report

Report accepted.

Ruth Waters, Nominations

Candidates for election to the position of President Elect for 2004-2006 must

be declared by June 15, 2003. Candidates must be Members of the WCA, and should have Leadership experience.

Report accepted.

Susan Obarski, Historian

No written report. Susan wants to re-evaluate the Data Bank's entries for the Honor Awards, making sure all past Honorees are entered.

Plans to archive Magi Amma's tenure and sent the records off to Rutgers' Archive and to work on Dean's tenure.

Necessity to have Susan Obarski come to the New City Office and Storage Place to sort things out for the Rutgers' Archive.

Report accepted.

Discussion:

What needs to be archived: one copy each of the Minutes; the Board Reports; Conference Material; the Newsletters; etc.; will e-mail a list to the National Administrator for reference.

Chapters are also called on to do the same. List of items will be available from Administrator.

Magi Amma, Past President

Asked about her prior proposals and policies (as President), board actions, and projects.

Report accepted.

Discussion:

References to Board Manual and the need to update. What is the difference between a Project and a Policy?

Solutions:

Margaret, Dena, and Susan, as well as Karin will get together to do the updates.

Laurie Hall and Magi Amma, International Co-Chairs

Laurie's report under president's as a committee.

Discussion:

UN Conference? UN Representative?

Dena Muller will pursue.

Ad Hoc Reports

None.

8. Staff Report

Karin Luner, National Administrator

Reported on difficulties taking over the job in Sept. 2002. Will make the website a more productive tool for the board and the members.

9. Executive Reports

Margaret Lutze, Treasurer

Explained the budget through June 2003

Report accepted.

Noreen Dean Dresser, President

Reported on the Lifetime Achievement Award program.

Report accepted.

10. New Business

Summer Board Meeting

Orlando was offered as a meeting site; however, the Board had already decided to hold the Summer Board Meeting in Chicago, dates are set for July 25-27.

Seattle 2004-

Proposal to have the Lifetime Achievements Awards, but no conference and use the CAA affiliation.

Discussion:

Distinction between local and national level. Encourage the Seattle Chapter to take on the conference or organize a show and learn from the LA chapter to pull off a conference.

Separating Lifetime Achievement Awards from Conference stressed by Dena. Making an effort to include younger women pointed out by Margaret.

Looking into a Group Health Insurance Plan stressed by Karin as a sure way to attract new members, needs a committee to research.

Getting out the info for Atlanta in Feb. 2005 on forming panels in the May Newsletter.

Position the WCA to rebuild connections to the CAA, but leave door open for local artists and historians.

Proposals

Jessica Ramsey

Goals on renewal practices.

Other income besides membership dues, identified 6 grants that are applicable.

Establish database of donors.

Maybe raise membership dues.

Stricter budgeting. Move beyond crisis management.

Barbara Wolanin

Wants to see a web-based database.

Return of the digest.

A greeting letter from Dean to new members.

A Bulletin Board Space for members on the web
and a Board space on the web.

Discussion:

Karin explained that the digest depends on info from the chapters, which she has not received.

Karin pointed out that Barbara's concepts of the web space are do-able and will work to implement them. She also stressed that the updates of member e-mail addresses are crucial.

Margaret Lutze

Office Hours for Administrator.

Margaret referred again to the Board Manual and the procedures concerning the Administrator's position. Office Hours for the Administrator: 15 hrs a week at @ \$ 20 will be maintained.

Dena Muller

Supported an updated Board Manual.

Discussion:

Of role of WCA in a wider view.

Getting younger women involved.

"Feminist Issues" – what are the needs of women today.

What is the role of an Adjunct Professor? And what are their needs?

Dale mentioned that a show is always a good place to attract new members.

5:30pm **Motion to Adjourn**